

Date: February 12, 2018

To: Potential Offerors

From: Gary L. Callahan, Senior Contracts Manager

Re: **Solicitation Addendum # 1 to RFP #18-0202 / East Hawaii Region  
Emergency Department Physician Services**

This correspondence serves as Addendum #1 to the subject Request for Proposals (“RFP”). Your response to this RFP should be governed by the content of the original RFP and the revisions / corrections / additions / clarifications provided in this addendum notice.

Please note that the “Submission Deadline for Proposals” remains:

**Wednesday, February 28, 2018; 2:00 PM, HST**

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The following addition is hereby made to **RFP # 18-0202** for Emergency Department Physician Services for Hale Ho’ola Hamakua facility, a part of the East Hawaii Region of the Hawaii Health Systems Corporation:

East Hawaii Region is adding a request for optional “Long Term Care Hospitalist” services to the subject Request for Proposals. This addition will add the following new sections to the **Scope of Services** as well as the **Compensation** section of the solicitation. These additional services will assist greatly to insure appropriate physician staffing levels at the facility.

1. The following section is hereby added to the **Scope of Services** on page 5 of the RFP:

**“2.1.1 Long Term Care Hospitalist Services (Optional).** The Contractor may choose to provide additional Hospitalist services under this Agreement. These services will be required for forty (40) hours per week and 24 hour Hospitalist on call coverage from Monday morning to Saturday mornings throughout the term of the Agreement. This will include Admissions for both long term care and critical access hospital services.

Contractor shall also be responsible for the coordination/management of medical care for all residents/patients in the 77 bed facility including compliance with all regulatory patient visits and documentation according to CMS/state/federal guidelines: (Admission CMA within 48 hours of admission and annually thereafter, Face to Face visits/progress notes – CAH weekly, LTC within 30 days of admission for 1st 90 days then every 60 days thereafter, recertification for SNF in LTC facility beds within 14 days from initial certification then 30 days from last certification until SNF benefits are exhausted, discharge summary on discharge.)

Participation as needed in weekly Interdisciplinary Treatment team meetings, family meetings, discharge planning meetings, medical staff meetings, etc., by the Contractor’s physician(s) on duty.”

2. The following subsection is hereby added in the **Compensation** section to **4.3. Pricing Schedule** on page 19 of the RFP:

**“4.3.1 Long Term Care Hospitalist Duties (Optional):** The HOSPITAL shall pay CONTRACTOR the sum of \$\_\_\_\_\_ per month for providing the services required under the Scope of Services contained in Section in this Agreement. This fee shall be inclusive of all taxes and expenses incurred.”