

**EAST HAWAII REGION  
NOTICE OF AND REQUEST FOR EXEMPTION  
FROM COMPETITION**

1. TO: Regional Chief Procurement Officer  
 2. FROM: Debra Clafin, Patient Accounting Manager

Department/Division/Agency

Pursuant to East Hawaii Region Policy PUR 017, the Department requests a procurement exemption to purchase the following:

3. Description of goods, services or construction:

Vendor to provide chargemaster maintenance services which include; education, resources and services for East Hawaii Region facilities.

4. Name of Vendor: Optum360 LLC

Address: 11000 Optum Circle  
Eden Prairie, MN 55344

5. Price:

\$367,460.40

6. Term of Contract:

From: December 1, 2019 To: November 30, 2022

7. Prior Exemption Ref. No.

8. Explanation describing how procurement by competitive means is either not practicable or advantageous to the State:

HMC currently has a contract with Optum360 LLC for CDM maintenance under HHSC 19-0003, set to expire November 30, 2019. The contract provides for a certain number of licenses to the Encoder Pro and RevCycle Pro products. (resources / education). It has been requested by other HMC departments, as well as needed for new clinics and service lines, to add additional licenses to the contract. This exemption request reflects both the additional licenses needed that have been purchased in past years by purchase order, along with extending the term of the existing contract. By consolidating the licenses to one contract, HMC was able to receive a significant discount verses purchasing the licenses separately.

9. Details of the process or procedures to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:

The competitive procurement process was followed and vendor selected for RFP and Contract # 19-0003. HMC is adding additional licenses for the resources that are available because of growth of clinics / staff, which consolidated under one contract will allow for significant savings verses purchasing the licenses separately.

10. A description of the agency's internal controls and approval requirements for the exempted procurement:

The East Hawaii Region Procurement Policies and Procedures will be followed in posting and approving the requested exemption, along with execution of the supplemental agreement.

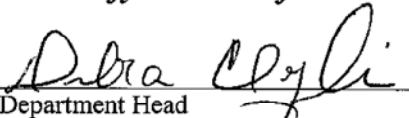
11. A list of agency personnel, by position, who will be involved in the approval process and administration of the contract:

Name	Position	Involvement in Process	
Debra Clafin	Patient Services Manager	<input checked="" type="checkbox"/> Approval	<input checked="" type="checkbox"/> Administration
Joni Waltjen	CFO	<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Administration
Dan Brinkman	CEO	<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Administration
		<input type="checkbox"/> Approval	<input type="checkbox"/> Administration
		<input type="checkbox"/> Approval	<input type="checkbox"/> Administration
		<input type="checkbox"/> Approval	<input type="checkbox"/> Administration

12. Direct inquiries to: Department: Contracts Management  
Contact Name: Jeff Dansdill  
Phone Number: 808-932-3112  
Fax Number: jedansdill@hpsc.org

13. This exemption should be considered for list of exemptions in to Chapter 3-120, HAR: YES  NO   
Agency shall ensure adherence to applicable administrative and statutory requirements

14. I certify that the information provided above is, to the best of my knowledge, true and correct.

  
Department Head

11/21/19  
Date

15. Date Notice Posted \_\_\_\_\_

The Head of the Purchasing Agency is in the process of reviewing this request for exemption from East Hawaii Region Procurement Policies. Submit written objections to this notice to issue an exemption from East Hawaii Region Procurement Policies, within seven (7) calendar days or as otherwise allowed from the above posted date to: Regional Chief Procurement Officer

East Hawaii Region  
1190 Waiuanue Ave.  
Hilo, Hawaii 96720

Regional Procurement Officer's comments:

16.  APPROVED  DISAPPROVED

\_\_\_\_\_  
Regional Chief Procurement Officer

\_\_\_\_\_  
Date