

**EAST HAWAII REGION**  
**NOTICE & REQUEST FOR SOLE SOURCE**

1. TO: Regional Chief Executive Officer
2. FROM: Jeff Dansdill, Senior Contracts Manager

Pursuant to East Hawaii Region Policy, PUR 005, the Department requests sole source approval to purchase the following:

**3. Description of goods, services, or construction:**

Contractor to provide temporary nursing services (Travelers) to East Hawaii Region facilities. A \$1,000,000 NTE is being requested, but it is not anticipated to use this entire amount.

**4. Vendor Name:** ProLink Healthcare LLC

Address: 10700 Montgomery Rd, Cincinnati, OH 45242

**5. Price:**

\$1,000,000.00

NTE

\$

**6. Term of Contract:**

12/01/21 to 11/30/22

**7. Prior Sole Source Ref No.**

N/A

**8. Feature:** The good, service, or construction has the following unique features, characteristics, or capabilities:

As part of the Covid response, the Contractor has provided nursing resources as part of the FEMA response and subsequent DOH/HAH contract, for which the East Hawaii Region has participated. The Contractor has both the staffing resources available and experience to provide services immediately as required by the East Hawaii Region Facility.

**9. Essential Features:** How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work:

The Facility is short staffed due to Covid, and there are no other known nursing resources available to provide onsite service by the December 6<sup>th</sup> requirement. ProLink Healthcare has successfully provided traveler nurses in the Facility previously and has the staffing available to assist. There is no other known staffing company that can provide the nursing resources in such a short timeframe that meet the Facilities requirements, thus potentially affecting patient safety.

10: Sole Source No. 22-0220

11. Alternate source. The following other possible sources for the good, service, or construction were investigated but do not meet our needs because:

The Facility works with a number of nurse staffing companies, but due to covid and a shortage of nurses, nurses from previously used nursing companies were not available. Therefore, the Facility is required to obtain services from a nurse staffing company that previously provided services as part of a FEMA and State DOH contract.

12. Direct any inquiries to: Jeff Dansdill

Department: Contract Management

Contact Name/Title: Senior Contract Manager

13 Phone Number: 932-3112

Fax Number: n/a

Expenditure may be processed with a purchase order:  Yes  No If no, a contract must be executed

Agency shall ensure adherence to applicable administrative and statutory requirements.

14. *I certify that the information provided above is to the best of my knowledge, true, correct and that the goods, services, or construction are available through only one source.*



Jeff Dansdill

Department Head or designee (sign and print name)

11-24-21

Date

Reserved for RCEO/Designee Use Only

15 Date Notice Posted: 11/24/21

Submit written objections to this intent to issue a sole source contract within five (5) calendar days or as otherwise allowed from the above posted date to: Regional Chief Executive Officer

East Hawaii Region  
1190 Waianuenue Ave.  
Hilo, Hawaii 96720

16. Regional Chief Executive Officer's comments:

17.

APPROVED  DISAPPROVED  
 NO ACTION REQUIRED

Regional Chief Executive Officer

Date