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| Owner: | <i>Troy Mokuhalii: Environmental Services Supervisor</i> |
| Area: | <i>Environmental Services</i> |
| References: | |
| Applicability: | <i>Hilo Medical Center</i> |

Disposal of Non-Hospital Waste

I. POLICY:

All non-HMC infectious waste shall be collected and disposed according to Department of Health Rules II, Chapter 104 and HMC guidelines.

II. PROCEDURE:

- A. Non-HMC health/medical care providers desiring to utilize the infectious waste disposal services of the HMC shall submit a letter of request to HMC Administration indicating type and volume of infectious waste to be disposed. HMC reserves the right to approve/disapprove each request.
- B. Contaminated/used sharps shall be collected at the point of generation and placed into a rigid puncture resistant and leak- proof container, red in color and clearly marked with Universal Biological Hazard symbols.
- C. Only HMC approved sharp containers are accepted. Sharp containers must be kept separate from other infectious waste
- D. Other infectious waste shall be collected at the point of generation and placed into containers lined with non-soluble plastic bags, which are clearly marked with Universal Biological Hazard symbols, or must be RED in color. Infectious waste bags must be tightly sealed. Infectious waste bags not RED in color or leaking will not be accepted. HMC will not accept any type of hazardous material for disposal. (i.e. Chemotherapy waste, Hazardous chemicals, including any device containing Mercury or heavy metals, etc.)
- E. All deposits shall be made only on Wednesday of each week between the hours of 8:00a.m. - 2:00p.m. Exceptions will be made for emergencies only. Deposits that fall on Holidays will be accepted on the day prior.
- F. All deposits must be delivered to the waste collection room, adjacent to the warehouse unloading area (back of acute facility) with the **Disposal of Infectious Waste form** (Appendix A). Report to the Environmental Services Office so that EVS personnel can receive, weigh, and record your infectious waste. Non-HMC provider delivery person must not leave infectious waste without it being physically accepted by one of the HMC EVS staff.
- G. The fee (subject to change with 30 day notice) to utilize services of HMC is good until the end of each fiscal year (June 30) and is as follows:

\$4.10 per pound; invoiced Monthly

- H. Failure to comply with these guidelines shall result in cancellation of privileges to utilize the infectious waste disposal services of HMC.
- I. HMC reserves the right to discontinue this service to any non-HMC medical/health provider at any time without any advanced notification.

Supersedes Policy: 750-129-01

Policy No.: HMC-HSKP-02596

Attachments

[Hawaii Health Systems Corporation](#)
[Housekeeping Department](#)

Approval Signatures

| Approver | Date |
|---|---------|
| Lisa Shiroma: Assistant Hospital Administrator - Imaging, Outpat [CO] | 08/2021 |
| Troy Mokuhalii: Environmental Services Supervisor | 08/2021 |

Applicability

Hilo Medical Center