

EAST HAWAII REGION
NOTICE & REQUEST FOR SOLE SOURCE

- 1. TO: Regional Chief Executive Officer
- 2. FROM: Jady Sleightholm, Project Management

Pursuant to East Hawaii Region Policy, PUR 005, the Department requests sole source approval to purchase the following:

3. Description of goods, services, or construction:

Gem Custom Floors to remove and install Forbo Marmoleum flooring in multiple locations of Hilo Medical Center. Installation will be completed in phases over three years.

4. Vendor Name: Gem Custom Floors Address: 25 Shipman St; Hilo, HI 96720	5. Price: \$ <u>355,601.95</u>
6. Term of Contract: From: 12/15/ 2023 To: 12/14/2026 (mm/dd/yyyy)	7. Prior Sole Source Ref No. <u>N/A</u>

8. Feature: The good, service, or construction has the following unique features, characteristics, or capabilities:

Armstrong VCT flooring was discontinued. Forbo Marmoleum flooring is the closest match with a better warranty and is the current standard throughout the hospital.

Forbo Marmoleum flooring is eco-friendly, durable, easy to clean, water resistant, anti-viral, bacteriostatic, and allergy-proof. The Forbo Marmoleum flooring is coated with a Topshield pro surface finish that enhances its durability increasing its life expectancy for years to come.

9. Essential Features: How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work:

Forbo Marmoleum flooring comes with a 20-year full-service warranty. Repair and maintenance service would be provided regardless of wear and tear or owner damage.

10: Sole Source No. 24-0207

11. Alternate source. The following other possible sources for the good, service, or construction were investigated but do not meet our needs because:

The standard flooring finish at Hilo Medical Center Acute Hospital is Forbo-Marmoleum. Gem Custom Floors is the only local vendor that has the maintenance and repair contract with flooring vendor Forbo.

12. Direct any inquiries to: Jennifer Prince

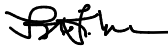
Department: Contract Management
Contact Name/Title: Contracts Manager

13 Phone Number: 808.932.3137

Fax Number: 808.933.2793

Expenditure may be processed with a purchase order: Yes No If no, a contract must be executed
Agency shall ensure adherence to applicable administrative and statutory requirements.

14. I certify that the information provided above is to the best of my knowledge, true, correct and that the goods, services, or construction are available through only one source.



Kris Wilson

Dec 7, 2023

Department Head (sign and print name)

Date

Reserved for RCEO/Designee Use Only

15 Date Notice Posted: _____

Submit written objections to this intent to issue a sole source contract within five (5) calendar days or as otherwise allowed from the above posted date to: Regional Chief Executive Officer

East Hawaii Region
1190 Waiuanue Ave.
Hilo, Hawaii 96720

16. Regional Chief Executive Officer's comments:

17.

APPROVED DISAPPROVED
 NO ACTION REQUIRED

Regional Chief Executive Officer Date