

EAST HAWAII REGION
NOTICE & REQUEST FOR SOLE SOURCE

- 1. TO: Regional Chief Executive Officer
- 2. FROM: Arthur Sampaga

Pursuant to East Hawaii Region Policy, PUR 005, the Department requests sole source approval to purchase the following:

3. Description of goods, services, or construction:
 HealthLinx provides project and human resource management services to aid our organization in a successful Magnet designation from the ANCC.

4. Vendor Name: HealthLinx Address: PO Box 163425 Columbus, OH 43216	5. Price: \$ 368,962.50
6. Term of Contract: From: 2/9/24 To:12/01/2027 (mm/dd/yyyy)	7. Prior Sole Source Ref No. N/A

8. Feature: The good, service, or construction has the following unique features, characteristics, or capabilities:
 HealthLinx' s individualized plan for Hilo Medical Center focuses on building a nurse recruitment and retention culture, improving overall RN engagement, establishing benchmarking nursing-sensitive indicators, and laying the foundation of shared decision making across the care continuum.
 They have provided a complete Nursing Excellence Assessment and Plan (NEAP) that identified our gaps in Magnet requirements and will help implement action plans to close those gaps.

 Assistance in obtaining certified status is expedited by having Healthlinx assist in closing gaps identified in their assessment.

9. Essential Features: How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work:

HealthLinx's contract ensures that Hilo Medical Center's care is aligned with top-performing hospitals nationwide. They provided a comprehensive contract versus other Magnet consulting firms that only offer a la carte services. 98% of HealthLinx clients proceed directly to site visits after their ANCC document submission. HealthLinx only partners with a specific number of organizations for each document submission, so our organization has fully committed resources that result in a successful journey.

HealthLinx provides a dedicated Client Insight project manager who collaborates with our organization for data performance and outcomes improvement by creating a customized solution plan to optimize our leadership and care. Our assigned Client Insight project manager has over thirty years of nursing leadership experience and is currently a research professor.

HealthLinx provides a dedicated PHD content editor for all data submissions. In addition, they provide multiple writing sessions for Hilo Medical Center's nurse leaders for this submission and future Magnet designations.

10: Sole Source No. _____

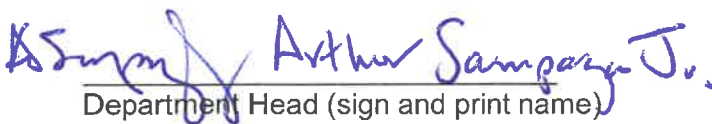
11. Alternate source. The following other possible sources for the good, service, or construction were investigated but do not meet our needs because: Tipton Communication provides only a la carte services for Magnet designation. Tipton Communications does not provide an all-encompassing project manager for the duration of our organization's Magnet journey and only employs contracted employees. Only 70% of Tipton communications go directly to site visits. Using another source would require another assessment duplicating work already completed by Healthlinx which would increase cost and delay in obtaining certification. We could not find any sources for this service other than Healthlinx and Tipton and are opting to use Healthlinx for the reasons noted above.

12. **Direct any inquiries to:**
Department: Nursing Administration
Contact Name/Title: Arthur Sampaga

13 Phone Number: 8083456179
Fax Number: _____

Expenditure may be processed with a purchase order: Yes No If no, a contract must be executed
Agency shall ensure adherence to applicable administrative and statutory requirements.

14. ***I certify that the information provided above is to the best of my knowledge, true, correct and that the goods, services, or construction are available through only one source.***

 Arthur Sampaga Jr.
Department Head (sign and print name)

2/1/24
Date

Reserved for RCEO/Designee Use Only

15 Date Notice Posted: _____

Submit written objections to this intent to issue a sole source contract within five (5) calendar days or as otherwise allowed from the above posted date to: Regional Chief Executive Officer
East Hawaii Region
1190 Waiianuenue Ave.
Hilo, Hawaii 96720

16. Regional Chief Executive Officer's comments:

17.

- APPROVED DISAPPROVED
 NO ACTION REQUIRED

Regional Chief Executive Officer

Date