

EAST HAWAII REGION
NOTICE & REQUEST FOR SOLE SOURCE

1. TO: Regional Chief Executive Officer

2. FROM: Sam Nelson

Pursuant to East Hawaii Region Policy, PUR 005, the Department requests sole source approval to purchase the following:

3. Description of goods, services, or construction:

Provision of short term housing for patients who are unhoused but cannot be discharged without providing short term shelter and support. Vendor will provide 4 beds for a one year period to care for these patients.

4. Vendor Name: Hope Services Hawaii

Address: 357 Waiuanue Ave Hilo, HI 96720

5. Price:

\$ 480,376.88

6. Term of Contract:
(mm/dd/yyyy)

From: May 1, 2024

To: April 30, 2025

7. Prior Sole Source Ref
No.

N/A

8. Feature: The good, service, or construction has the following unique features, characteristics, or capabilities:

To assist with alleviating a short-term bed shortage at Hilo Medical Center, HMC proposes to partner with Hope services to provide care for patients in need of medical care at a less than acute care level. This contract will be placed in conjunction with a grant from the county of Hawaii that will add and fund additional beds and free up more capacity at HMC. The county grant and HMC' proposed contract are linked and both must be issued together for HOPE services to provide the beds that will alleviate capacity constraints at HMC.

9. Essential Features: How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work:

This contract is linked with funding from the county of Hawaii to leverage and expand services being offered for this population.

10: Sole Source No. 24-0008

11. Alternate source. The following other possible sources for the good, service, or construction were investigated but do not meet our needs because:

The funding is being leveraged with funding from the County of Hawaii. This is a unique situation that other providers cannot offer.

12. **Direct any inquiries to:**
Department: Contracts
Contact Name/Title: Sam Nelson Regional Compliance and Contracts Officer

13 Phone Number: 808-932-3113

Fax Number: 808-932-2137

Expenditure may be processed with a purchase order: Yes No If no, a contract must be executed
Agency shall ensure adherence to applicable administrative and statutory requirements.

14. ***I certify that the information provided above is to the best of my knowledge, true, correct and that the goods, services, or construction are available through only one source.***


Department Head (sign and print name)

3/28/24
Date

Reserved for RCEO/Designee Use Only

15 Date Notice Posted: _____

Submit written objections to this intent to issue a sole source contract within five (5) calendar days or as otherwise allowed from the above posted date to: Regional Chief Executive Officer
East Hawaii Region
1190 Waianuenue Ave.
Hilo, Hawaii 96720

16. Regional Chief Executive Officer's comments:

17.
 APPROVED DISAPPROVED
 NO ACTION REQUIRED

Regional Chief Executive Officer Date